



Office of the Chief

Pohnpei State Government

Division of Personnel, Labor & Manpower Development

P.O. Box 1567

Kolonia Pohnpei, FM 96941

Tel: (691) 320-3000

Email: psgplmd@gmail.com

EA: PN-094-20

Opening Date: 5/29/2020

Closing Date: 6/24/2020

Examination Announcement

It is the policy of the Pohnpei State Government that employment consideration shall be based on qualifications, regardless of sex, age, religion, ancestry and family. Preference shall be first given to a qualified legal resident of Pohnpei and second preference shall be given to other citizen of the Federated States of Micronesia or for other countries for which no qualified legal residents of Pohnpei are available.

Position & Salary: Accountant III

PL-20/1

\$481.94 BW + Cola

This is the minimum salary rate at step one of the grade. Higher steps not to exceed step four (4) may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

Location: Department of Treasury & Administrative
Pohnpei State Government
Kolonia, Pohnpei 96941

Accountant III

Plans, assigns, direct, coordinates and reviews centralized accounting activities. Direct the preparation and analysis of various financial statements and statistical and operational reports. Advises and instructs operating departmental fiscal personnel in the application of proper accounting procedures and techniques. Plans and develops the detailed internal accounting procedures for the branch. Study the accounts, reports, or procedural instructions within the State accounting system. Hold discussions with operating employees, supervisors and program officials to learn the details of work processes and procedures. Devise new system together with necessary forms, manuals, and procedures. Performs other related duties as assigned.

Requirements of Work:

Thorough knowledge of the theories, principles, practices and techniques of governmental accounting; thorough knowledge of the preparation and analysis of financial statements.; thorough knowledge of the functions, organization and procedures of State departments and agencies; ability to apply accounting theories, practices and procedures to complex accounting problems; ability to plan, organize and direct the work of others; ability to direct the preparation of comprehensive financial statements and reports; ability to interpret laws, ordinances and regulations; ability to deal with the public.

Minimum Qualification Requirements:

Graduation from a four (4) year college with a major in accounting. Five (5) years of progressively responsible experience in professional level accounting including two years of supervisory experience.

SECURE APPLICATION FORM FROM AND RETURN TO OFFICE OF PERSONNEL, LABOR AND MANPOWER DEVELOPMENT, DEPARTMENT OF TREASURY & ADMINISTRATION, POHNPEI STATE GOVERNMENT, KOLONIA, POHNPEI, FSM 96941



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