



OFFICE OF TRANSPORTATION AND INFRASTRUCTURE

**POHNPEI STATE GOVERNMENT
FEDERATED STATES OF MICRONESIA
Tel. No.: (691)320-2411**

INVITATION TO BID

POHNPEI STATE GOVERNMENT HOUSING FACILITIES PROJECT
OFFICE TRANSPORTATION AND INFRASTRUCTURE
POHNPEI STATE, FEDERATED STATES OF MICRONESIA

The Pohnpei State Government in the Federated States of Micronesia will receive sealed Bids at the Office of Transportation and Infrastructure until **3:00 PM** local time on **December 02, 2020 (Wednesday)** for furnishing all labor, materials and equipment necessary to complete the construction of the project under the contract entitled "**CONSTRUCTION OF NEW GOVERNMENT HOUSING UNITS**". The project may consist of grading, earthwork, drainage work, concrete, plumbing, mechanical, electrical, and finishes or as shown in the General Scope of Work.

All bid forms shall be typed. All bids shall be placed in an opaque envelope (8.5" X 11") addressed to:

**CONTRACTING OFFICER
OFFICE OF TRANSPORTATION AND INFRASTRUCTURE
POHNPEI STATE GOVERNMENT
KOLONIA, POHNPEI FSM 96941**

All bids shall be labeled "BID FOR CONSTRUCTION OF NEW POHNPEI STATE GOVERNMENT HOUSING UNITS" and shall incorporate on the outside of the bid package envelop the name and address of the bidder.

Bids thus received will be publicly opened and read aloud by the Contracting Officer or his designee at Office of Transportation and Infrastructure, Pohnpei State at **3:00 PM Local Time on December 02, 2020 (Wednesday)**.

A **Site Visit** will be held at **9:00 AM** Local Time on **NOVEMBER 16, 2020 (Monday)**, commencing at the Office of Transportation and Infrastructure for Bidders to familiarize themselves of the actual site conditions. This will be followed by a **Pre-bid Conference** at **3:00 PM** local time on **NOVEMBER 16, 2020 (Monday)** at the Office of Transportation and Infrastructure, Kolonia, Pohnpei. Attendance for both proceedings are highly recommended.

GENERAL

The Pohnpei State Government Office of Transportation and Infrastructure is currently seeking qualified firm(s) to construct and complete the Pohnpei State Government Housing Facilities Project located in Kolonia and Nett.

SCOPE OF SERVICES

The selected firm(s) will report to and operate under, the direction of the Pohnpei State Government Office of Transportation and Infrastructure. The Construction of the Pohnpei State Government Facilities Project scope of work shall include: Demolition, Earthwork (Clearing and Grubbing, Earthwork, Grading, Landscaping, and On-site Drainage Improvements), Concrete, Masonry, Metals, Wood, Plastics, Composites, Thermal and Moisture Protection, Furnishings, Plumbing, Electrical, Mechanical, Finishes, and Clean-up.

Site/Lot Plan:

The first, second and third sites shall be all located in the upper PICS area in Nett. The PICS area parcel number is 012-A-437 with an area of 754 square meters (specific sites are all indicated in the approved plans). The fourth site is located in Kolonia behind the Department of Land, the parcel numbers are 012-A-13 with an area of 791 square meters and parcel number 012-A-14 with an area of 754 square meters. Government building number 1, Government building number 2, and Government building number 3 shall be all constructed in Nett within the upper PICS area as described above. The Government building number 4 shall be constructed in Kolonia within the parcel numbers described above.

SUBMITTAL REQUIREMENTS

Responder(s) shall provide name and contact information. Each response should include, at a minimum, the following items:

1. Transmittal letter:

- Indicate interest and commitment to perform the Pohnpei State Government Housing Facilities for the Pohnpei State Government Office of Transportation and Infrastructure
- Contact information for the primary person and point of contact.
- Contain the statement that all information contained in the Bid submittal is complete and accurate.
- The letter must be signed by the President/CEO of the firm.

2. Firm Qualifications and Experience:

- Firm biography, profile and current workload

- Discuss the firm's experience and history in performing construction services in a timely manner, specifically for governmental agencies within the past five (5) years.
- Listing and detailed description of projects that were similar scale and complexity, in Micronesia or similar island environment.
- Discuss the firm's uniqueness to best perform these services for the Pohnpei State Government.
- Identify and provide the sub-consultants experience and project history.
- Provide references (agency/company, name, current e-mail address) for projects identified in this section.
- Provide updated construction clearance.

3. Schedule:

- Provide a GANNT Chart schedule identifying milestones and all key elements of the proposed project and months to complete each task.

4. Fee Schedule:

- Provide a list of cost breakdown as per deliverables. Total cost shall include all direct and indirect labor expenses, overhead and profit.
- Provide firm's detailed resources (material, work and cost).

5. Insurance:

- Provide information on the carrier(s), types and amounts of insurance, including General Liability, Auto Coverage, Worker's Compensation, and Professional Liability Coverage.
- List any insurance claims within the past Five (5) years.

6. Deliverables:

- Must submit six (3) bound copies of the bid package.
- One (1) page cover letter and any standard resumes of key personnel.
- Font size shall be 12. Print on 1 side only, 8-1/2" x 11" page size.

SELECTION PROCESS

The evaluation will select the best qualified firms to perform the construction works for the Pohnpei State Government Housing Facilities Project. Pohnpei State Office of Transportation and Infrastructure reserves the right to select the qualified firm for the Pohnpei State Government Housing Facilities Project. Pohnpei State Office of Transportation and Infrastructure reserves the right to select no firm from the bid

package submittals without any further action at this time, or to delay acting on this submittal for award at a future date.

Copies of the design documents may be obtained at the Office of Transportation and Infrastructure. The design documents are available for the amount of Twenty-Five Dollars (\$25.00). Payment should be made to the Pohnpei State Department of Treasury and Administration. Original receipt must be presented to the Office of Transportation and Infrastructure prior to the release of the design documents.

The Selection Committee shall screen and rate all the respondents that are submitted. Selection ratings will be based on 100-point scale rating and shall be based on the following Criteria:

- a. Transmittal Letter..... 2 points
- b. Firm Qualification & Experience 30 points
- c. Team Member Qualification & Experience..... 40 points
- d. Schedule..... 10 points
- e. Fee Schedule..... 10 points
- f. Insurance..... 3 points
- g. Overall Presentation..... 5 points

Should you require additional information and/or clarifications regarding the RFQ/RFP contact *Marvin G. Terrado, Architect* at ([email](mailto:marvingterrado@gmail.com) address: marvingterrado@gmail.com) or *Ricky O. Leben, Project Manager* at ([email](mailto:ricleben@gmail.com) address: ricleben@gmail.com) or *Samuel Orejudos, Civil Engineer* at ([email](mailto:sam_orejudos56@yahoo.com) address: sam_orejudos56@yahoo.com) until the Close of Business at **5:00PM** on **November 30, 2020**, local time. The evaluation committee anticipates review of submittals to be completed no earlier than **December 14, 2020**.

John Adolph
Contracting Officer/Administrator
Office of Transportation and Infrastructure

Advertise Date: October 30,2020